**CEED Project Proposal**

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| **Proposer:****Organisation**:       **ABN**:      **Postal Address**:      **Contact**:      **Phone**:       **Email**:      **Mentor**:       **Phone**:       **Email**:       |
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| **Proposed Project:****Project title**:      **Suggested Discipline(s)**:      **Project Type** (Final Year Engineering, Honours, Supervised Research, Masters, PhD):       **If Final Year Engineering Project, is project “Full”, “3/4”, or “Either”?**:       **Site Work Location (if applicable)**:     **Number of Students**       **Project Fee (add 35% to standard fee if 100% IP required; PB for Pro Bono projects)**:      **Brief Project Description**:       |
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| **Special Requests:**Please mark special requests as listed below: (answer of “no” assumed if unmarked) N YEssential student permitted to work in Australia after graduating [ ]  [ ] Essential student has own transport [ ]  [ ] Require confidentiality agreement [ ]  [ ] Require 100% ownership of IP (35% Surcharge)[[1]](#footnote-1) [ ]  [ ] Will consider offering additional vacation or part-time employment during project [ ]  [ ]   If yes, provide details      Optional top-up to standard studentship by $      (CEED fee to increase accordingly)[[2]](#footnote-2).Additional questions for students to respond to in their applications:      |

Please proceed to implement the above CEED project proposal in accordance with the conditions of the CEED project proposal listed overleaf and the CEED Program Standard Project Agreement.

**Authorised & Agreed by**: ……………………………………... **Date** …………………..

**Name & Position**:       **Order Number for Billing**:

**Conditions of CEED Proposals**

Unless the organisation proposing this project has an alternative CEED research agreement currently in place, proposals for CEED projects are accepted by The University of Western Australia (UWA) subject to the conditions outlined in the CEED Program Standard Project Agreement available at http://www.ceed.uwa.edu.au/proj\_agree.

1. The Proposer understands that the project work will be undertaken by undergraduate or postgraduate students under UWA supervision as the project component of their academic studies.
2. UWA undertakes to seek and appoint on behalf of the Proposer one or more suitable academic supervisors and, in conjunction with the Proposer, the number of students at the relevant study level requested to carry out this CEED project. If no suitable supervisors or students are found within a period of eight (8) months of the date of this proposal or such other period as may otherwise be agreed in writing, this proposal will lapse and no fee will be charged.
3. The Proposer undertakes to appoint a person (Mentor) who, at the Proposer’s expense, will liaise with the students and academic supervisors to ensure the smooth running of the project to the mutual benefit of both the Proposer and the students, and arrange for the students to work unpaid on the project at the Proposer’s premises for the periods defined for CEED projects at the relevant study level (e.g. minimum of eight weeks at Honours level).
4. Subject to availability, UWA will provide for the purposes of this CEED project at no additional expense to the Proposer such supervision, facilities and equipment as is normally afforded equivalent students in the appropriate discipline.
5. As part of the cost-sharing arrangement for this CEED project, the Proposer will pay to UWA for each student the fees as listed in Schedule B of the CEED Standard Project Agreement effective at the date of this proposal, and payments will be made within 30 days of UWA presenting invoices as outlined below:
* Engineering Final Year, Honours and Masters by Coursework Thesis projects: The first 50% of the fee will be invoiced after appointment of one or more students, unless otherwise agreed in writing. The balance of the fee will be invoiced upon acceptance by the client of the deliverables agreed in the Project brief. Any remaining agreed expenses to be reimbursed will be invoiced at the end of the project period.
* Masters by Research and PhD projects: Project fees for students at Postgraduate levels and agreed expenses to be reimbursed will be invoiced at the commencement of each semester unless otherwise agreed in writing. Any remaining expenses to be reimbursed will be invoiced at the end of the project period.
1. The Proposer undertakes to reimburse UWA for any additional project expenses beyond those outlined in item 4 above (such as the cost of constructing special test rigs and for project consumables), provided that UWA shall not incur any such expenses without prior agreement in writing from the Proposer.
2. Out of the fee paid in accordance with item 5 above, UWA will pay to each student engaged upon the project in instalments the studentship as listed in Schedule B of the CEED Standard Project Agreement effective at the date of this proposal. The studentship size offered will be the CEED minimum for the relevant study level unless otherwise agreed in writing.
3. For convenience, selected extracts from the CEED Program: Standard Project Agreement relating to intellectual property are shown below. Full text is available at http://www.ceed.uwa.edu.au/proj\_agree.

**Modifications to the Background Technology**

2.6 In the case of modifications or additions to the Background Technology arising from the CEED Project, that Intellectual Property in any such modification or additions will be owned by the Party making the Background Technology available unless otherwise agreed by both Parties in writing.

**Ownership of Project IP**

2.7 Ownership of the Project IP will be determined by the selection of Enterprise of one of the following options no later than one calendar month of the date of appointment of the first Student to the CEED Project

**Option A : Joint ownership of Project IP by UWA and Enterprise in equal shares of 50%.**

**Option B : Project IP to be 100% owned by Enterprise.**

If Enterprise does not inform UWA in writing of its selection within one month of the date of appointment of the first Student to the CEED Project, Enterprise will be deemed to have selected Option A and Option B will no longer be available.

**Commercialisation of Jointly-owned Project IP**

2.9 If Enterprise selects Option A (Joint Ownership) and the project IP is considered to be of commercial value, UWA and Enterprise will appoint a Commercialisation Agent to be agreed upon by both Parties.

2.11 The Commercialisation Agent will implement a Commercialisation strategy to be jointly agreed and funded by UWA and Enterprise. Should either party decline to contribute funds to the Commercialisation strategy, the declining party’s share of the project IP shall be diluted by negotiation in accordance with standard financial practice. Should UWA and Enterprise fail to reach agreement on (i) a Commercialisation strategy or (ii) dilution of the Project IP, clause 2.14 (resolution of disputes) shall apply.

2.12 All net proceeds from Commercialisation of the Project IP are to be apportioned on an equitable basis between UWA and Enterprise, taking into consideration the Commercialisation costs and any dilution of Project IP ownership in accordance with this Agreement.

 P1.07.c

1. A surcharge of 35% of the basic fee is added if 100% ownership of IP is required. [↑](#footnote-ref-1)
2. The basic CEED fee will be increased by an amount equal to the increase in studentship. [↑](#footnote-ref-2)